

**Lunchroom Monitor**  
*School District Job Description*

**Position Title:** Intermediate School Lunchroom Monitor  
**Department:** Building  
**Reports To:** Principal

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**SUMMARY:** To provide assistance for children during the lunch program. This person must supervise children to insure a positive safe environment for children to eat.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** *Other duties may be assigned.*

- Supervises students at lunchtime and maintains a harmonious atmosphere by encouraging peaceful resolution of conflicts.
- Directs movement of groups to and from lunchroom and classrooms in a safe and organized manner.
- Assists students in lunch room clean-up.
- Wipes tables and chairs at end of each lunch shift.
- Helps custodian stack chairs and fold tables when necessary.

**SUPERVISORY RESPONSIBILITIES:**

The employee supervises students during the lunch program and is directly responsible for their safety and well-being.

**EDUCATION and/or EXPERIENCE:**

60 college hours.

**EVALUATION:** Performance of this position will be evaluated in accordance with provisions of the Board's policy on Evaluation of Support Services Personnel.

**TERMS OF EMPLOYMENT:** Nine-month employee. Salary and work year to be established by the Board of Education

Acknowledged \_\_\_\_\_

Date \_\_\_\_\_